



Full Senate Meeting Minutes  
January 16<sup>th</sup>, 1:15 p.m.  
**Wyoming Union Senate Chambers**

- I. Call to Order**
- II. Roll Call**
  - a. Present**

David Keto, Jennifer McKenna, Susan Schulz, Meghan Monahan, Rachel Stevens, Katherine Kirkaldie, Cathy Moen, Jennie Hedrick, Angela Reddick, Mandy Gifford, Kristin Blevins, Chris Maki, Chad Bade, Heather Earl, Kristen Smoot, Ace Malsom, Meghan Kerley, Jennifer Heupel, Jason Anderson, Renee Ballard, Carl Mehta, James Wheeler
  - b. Excused**

Lindsay Galey, Xavier Gonzales, Jason Gonzales, Jonathan Goldman
  - c. Absent**

Minette Zwieg, Jeannie Czech, Kevin Coleman, Leland Schroyer
  - d. Proxy**
- III. Approve December Minutes**
  - a. Approved as circulated
- IV. Approve January Agenda**
  - a. Approved as circulated
- V. Special Business**
  - a. President Election
    - i. Senator Wheel has been elected President Elect
- VI. Administration Reports**
  - a. Division of Administration – David Jewel
    - i. Budget was presented to Legislature
      1. Requests remain the same
        - a. Gov. Gordon is keeping with Meade’s stance
        - b. ~ \$2.5 Million – they didn’t ask for details, so we didn’t provide them
          - i. Hallway conversations (very unofficial) talk about maybe a around a 2% increase, maybe for employees who make less than a certain amount, maybe \$80,000/year.
        - ii. Not finalized, not a done deal
      - c. Matched funding went through for Athletics
      - d. Funds for STEM programming
      - e. Scholarship funds
      - f. Funds for AG
      - g. One-time funds for breaking through
      - h. Funds for drilling for water for UW
    2. January CRAG report – not as positive as before
    3. There is caution in the legislature about overcommitting resources
  - ii. Residence Halls
    1. There is a wide range of options that are on the table.
    2. Hope to have a bill sometime maybe today?

3. There have been some favorable responses, but we don't know what we are asking for until a bill is presented.

iii. **Campus Master Plan**

1. We have a new consulting firm that will work with us to create a Campus Master Plan.
2. First meeting was a very high-level look at getting the planning started.
3. Second meeting will be Feb. 11<sup>th</sup>, will be on campus
4. LSO website should have the residence planning task force report (check)

**b. Human Resources**

- i. HR Team in the middle of implementation
- ii. Tue. Jan. 22<sup>nd</sup> Go-Live.
- iii. Please stress that the required training must be completed by this Friday so that there is no delay with Go-Live access to HCM functions like Performance Reviews.

**c. Academic Affairs**

- i. Jean & Jesse from HR have been attending Deans & Directors to provide semi-hands on training on the upcoming Go-Live release for Performance Reviews.
- ii. Please keep in mind while doing Performance Reviews to include career development goals to help provide avenues for advancement and professional development.
- iii. Office of Provost has gone through a physical restructure
- iv. Looking for recommendations on how to make their website more user friendly and useful.

**VII. Guests and Special Programs**

- a. None

**VIII. Liaison Reports**

**a. ASUW**

**b. Faculty Senate – Chair O'Toole**

- i. Proposal to get rid of Geography department
  1. Faculty Senate is recommending that the BS in Geography be retained
- ii. Asking for \$275,000 from various sources to pay for the first 5 year plan for a program to deal with Rape & Sexual Assault.
- iii. Faculty Senate have revised their by-laws
- iv. Biodiversity Institute is staying for the near future.
  1. A new director is coming in.
  2. Will come before the trustees at their next meeting.
  3. Funded out of the Research Office with Indirect costs
- v. UW has hired two more consultants
  1. Gray Associates - \$35,000, license for software is \$500
    - a. Give a numeric score to each academic program, undergrad & grad.
    - b. Provides a guideline for how strong a program is
  2. Academic Analytics
    - a. A way to evaluate the strength of a research program.
- vi. Great Colleges to Work For
  1. The portal is open until Feb. 1<sup>st</sup>.
  2. Please provide constructive comments and ideas.
- vii. Senate File 75 in the legislature – allow conceal carry in public areas.

**c. Advisory Council on Diversity, Equity, and Inclusion (Xavier Gonzales)**

**d. Athletics Planning Committee (Cathy Moen)**

- i. Notes are uploaded to SharePoint
- e. **Great Colleges to Work for Task Force (Carl Mehta & Chris Maki)**
  - i. Still working through the comments
  - ii. People can take the survey to submit the comments multiple time
- f. **No More Committee (Renee Ballard)**
- g. **Public Art Committee (Susan Schulz)**
- h. **Salary Policy Task Force – (Rachel Stevens & Kevin Colman)**
  - i. Trying to get an updated SAP to President Nichols within the next two weeks
    - 1. Average score for faculty is far greater than for staff. Believe this is due to culture.
  - ii. Senator Colman has been hammering on the Matrix and there maybe some movement on no longer using a Matrix.
    - 1. Maybe scrapping the Matrix.
- i. **Student Media Board (Emily Edgar)**
  - i. Met on 14<sup>th</sup> Dec. and discussed goals
  - ii. Looking for Owen Wister Review judges
  - iii. Next full meeting is Jan. 25<sup>th</sup>.
- j. **UW Facilities Council (Jason Gonzales)**
- k. **UW Parking and Transportation Study Team (Jennifer McKenna)**
- l. **Wyoming Union Visioning Team (Kristin Blevins)**
  - i. A bit of a disaster
  - ii. Now being integrated with the BOT project using Sasaki Associates

## IX. Officer Reports

### a. President, Renee Ballard

- i. Enhancing communication
  - 1. Getting the three Senates together
  - 2. Working on a joint resolution
    - a. Preferred outcome is that all three senates adopt the resolution, in support of the No More program for the next three years.
  - 3. Professional development and career ladders
    - a. Meet with President, invited to meeting with top people.
      - i. Dr. Nichols suggested a task force to work on this issue.
      - b. Maybe we need to have a couple of people involved with HCM documentation concerning how to map competencies with degrees.
        - i. HR is working on this.
  - 4. Staff Classification and Evals
    - a. Until HCM is live we have no news.
  - 5. Christmas Bazaar
    - a. \$4,283 net revenue
    - b. Official report will come out soon
  - 6. Senate Functions
    - a. Senate is experiencing several resignations and our number of vacancies is growing
    - b. If there is something that Senate can assist with, please speak up.
  - 7. Staff Recognition
    - a. Golden Glove award is specifically for a Staff Senator
      - i. We would like to see everyone to take a more active stance.

- ii. Need one nomination from a senator and one nomination from the person's supervisor.

**b. Vice President, David Keto**

- i. Thank you to everyone who help sort food for the Food Drive. 11 families received at least two boxes of food. The total amount of food filled up a Suburban.
- ii. Please let VP Keto know if you know of anyone you think we should be talking to about subjects and topics.

**X. Old Business**

**a. Bill #48, 2nd reading "UW Regulation 1-3 Article IV Section B Update"**

- i. Friendly amendments
  - 1. Rename to "Update for Eligibility for Senators"
  - 2. Add a period at the end of line 13.
- ii. Motion passes

**XI. New Business**

**XII. Committee Reports**

**a. Communication Committee – Senators McKenna & Stevens**

- i. Meeting – Jan 17, 10:00, BU 191 (inside 187), 766-5392
- ii. Due to illness the newsletter didn't go out last month, will send out a combination newsletter this month.
- iii. Public assistance survey, responders are leaving long comments

**b. Credentials and Elections Committee – Senator Blevins & Galey**

- i. Meeting – Feb 19, 2:00, Wyo Hall 402
- ii. Have 10 vacancies
- iii. Concerns: there are 4 vacancies in Admin
- iv. We have 11 who are at end of term

**c. Finance Committee – Senator Gonzales**

- i. Meeting – Feb 20, 8:30, Merica 320
- ii. 35 goody bags

**d. No More Committee – Senator Ballard**

- i. Meeting – Jan 10, 10:00, Union 203

**e. Recognition Committee – Senator Hedrick**

- i. Meeting – Jan 15, 9:00, Union 203, 766-3797
- ii. Meeting – Jan 29, 9:00, BU 191 (inside 187), 766-5392
- iii. 2019 Staff Recognition Day, April 4 (Thursday), 10:00, Marian H. Rochelle Gateway Center, "UW Staff – Out of this World"
- iv. Years of Service – out on the website

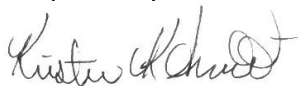
**f. Staff Relation Committee – Senator Heupel**

- i. Meeting – Jan 22, 10:30, Union 203, 766-3797
- ii. Did not meet in December

**XIII. Open Forum**

Meeting adjourned at 3:41 p.m.

Respectfully submitted,



Kristen K. Smoot  
Staff Senate Secretary

